PARSA EMERGENCY GRANT APPLICATION

CONFIDENTIAL

PARSA EMERGENCY GRANTS (PEG)

The PARSA Emergency Grant (PEG) is a grant available to enrolled postgraduate students at ANU. Its purpose is to provide emergency financial assistance to students experiencing genuine and unexpected financial hardship such as covering costs for emergency medical, travel or living expenses. Students whose PEG applications are successful will receive up to $500 from PARSA to assist with the financial hardship and which does not need to be repaid.

How the application process works

Students interested in applying for the Grant are advised to contact PARSA to set up a meeting with a Student Assistance Officer to ensure that the application is completed correctly prior to submission. A completed application can be submitted to Student Assistance via email (parsa.assistance@anu.edu.au) or at the PARSA office.

A PARSA Emergency Grant application will be subject to a confidential review by two of PARSA’s Student Assistance Officers (staff) and the Equity Officer (student representative). Applications will be judged on whether they meet all of the following criteria:

- Financial hardship is a result of an unforeseen or emergency situation (for example: medical related emergency, family/travel related emergency, unexpected change to accommodation)
- The applicant can demonstrate financial hardship
- The applicant can demonstrate immediate need

If the application is successful, the approved amount will be transferred to the student’s bank account, or to an agreed-upon third party (e.g. medical bills, bond payments). Whenever possible, the funds will be transferred within three working days of the application submission.

If the application is not successful, the applicant will be notified in writing of the decision and an explanation of which part(s) of the criteria were not met.

Please note that a PEG will not be granted for:

- Vehicle related expenses
- Visa related expenses
- Paying off credit cards/other debt
- Tuition/course related expenses (including research)
- Leisure activities/travel expenses

Please note for applying

- The funds do not need to be repaid to PARSA.
- Students are only eligible to receive grants of up to $500 in a 12-month period.
- All decisions regarding the approval of an application are final.
- Students whose applications are rejected can re-apply should they have additional information that addresses the application criteria.
**APPLICATION DETAILS**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID:</td>
<td>Date of Birth:</td>
</tr>
<tr>
<td>Email:</td>
<td>Domestic □ International □</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
</tbody>
</table>

**Dependent family?**

- YES □ NO □

- If yes, please detail:

**Commenced study:**

- Estimated completion year:

**Have you applied for assistance from the ANU in the last 6 months?**

- YES □ NO □

- Details:

**Total amount requested:**

**Intended use (please be as specific as possible):**

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**FORTNIGHTLY INCOME**

<table>
<thead>
<tr>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarship:</td>
<td>$</td>
</tr>
<tr>
<td>Employment:</td>
<td>$</td>
</tr>
<tr>
<td>Other:</td>
<td>$</td>
</tr>
</tbody>
</table>

| Savings: | $ |
| TOTAL: | $ |
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<table>
<thead>
<tr>
<th>FORTNIGHTLY EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation:</td>
<td>$</td>
</tr>
<tr>
<td>Living Cost:</td>
<td>$</td>
</tr>
<tr>
<td>Utilities bill:</td>
<td>$</td>
</tr>
<tr>
<td>Transportation:</td>
<td>$</td>
</tr>
<tr>
<td>Others:</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$</td>
</tr>
</tbody>
</table>

STATEMENT OF NEED

1. Please describe the expected circumstances that led to your current situation?
2. Describe what actions you have taken, and will take in the future, to address the unexpected hardships you are currently facing (seeking employment, applied for Government assistance, etc).
The following documents are required:

- Completed and signed application form
- Proof of current enrolment (downloadable letter from ISIS is acceptable)
- Copy of bank account transactions statements for all accounts for the previous 90 days (online transaction statements are acceptable)
- Proof of ALL income that is not clearly visible in account transactions (e.g. employment, scholarship, family assistance)
- Supporting documents for your application

It is the responsibility of the applicant to provide all required information at the time of submission. PARSA Student Assistance Officers may request further information if the application is unclear.

All submitted documents will be kept confidential and are subject to the PARSA Privacy Policy (which you can request from PARSA Staff).

**DECLARATION**

- I hereby certify that the contents of this application are true and correct to the best of my knowledge.
- To the best of my ability, I have provided the documents listed above
- I acknowledge that should I make a false declaration I will be called upon to repay the PEG funds immediately, and that failure to do so may result in PARSA commencing legal proceedings against me to recover the grant amount.

Student Signature: ___________________________ Date: ___________________________

Application Received ___________________________ Date: ___________________________