



**PARSA Postgraduate Representative Council (PRC)  
Incoming Executive meeting  
Redacted Copy**

**Date** 16<sup>th</sup> December 2021  
**Time** 2.00 – 4pm  
**Location** PARSA Offices, ANU

**1.0 Meeting Open at 2:13pm**

**1.1 Welcome to Country**

Delephene Fraser

**1.1 Declaration**

Minutes taken by: Eleanor Cooper

**1.2 Attendance and apologies**

**Attending:** Delephene Fraser (Vice President), Gunjan Dixit (HDR Officer Officer), Eleanor Cooper (General Secretary),

**Observing:** Eve Walker (Outgoing President) , Jane Brownbill (General Manager), Ben Langley (Outgoing Policy and Research Officer)

**Apologies:** Tristan Yip (Coursework Officer Officer)

**1.3 Call for other business**

**1.4 Minutes from previous meeting**

N/A

**1.5 Items for discussion**

**1.5.1 Approvals (events, expenditure etc)**

Eve: Needing two people to approve expenses – Eleanor is currently set up, and Delephene and Gunjan also going to be on the bank accounts to do approvals. Noting that we have already decided to delegate the approvals role to Della, and events to be signed off by Eleanor or Della

**1.5.2 Committees**



Committee delegations for 2022 to be as follows:

Respectful Relationships Working Group: Vice President, General Secretary, Women's Officer, Wellbeing Officer

Inclusion, Diversity, Equity and Access Oversight Committee: International, Vice President

Family Friendly Committee: Parents and Carers Officer and Queer officer

Healthy University Working Group: Wellbeing Officer

Disability Action Plan Working Group: Wellbeing Officer

Reconciliation Action Plan Working Group: Vice President

Social Inclusion and Diversity Working Group: Wellbeing Officer

Mental Health Advisory Group: Wellbeing Officer

Library Advisory Committee: HDR Officer

University House: N/A (University House out of commission due to hail)

Clubs Council: Events Director

SEEF Committee: General Secretary, Wellbeing Officer

Grand Graduations Steering Committee: Events Director

Committee for the Graduate Accommodation, Emergency Graduate Accommodation and Disability Graduate Accommodation Bursaries: Student Assistance staff member, Wellbeing Officer

Academic Board: Coursework Officer, HDR Officer, Vice President

Academic Quality and Assurance Committee: HDR Officer, Coursework Officer

Teaching and Learning Development Committee: HDR Officer, Coursework Officer

Higher Degree Research Committee: HDR Officer

Appeals Committee: Wellbeing Officer, Coursework Officer, HDR Officer

University Research Committee: HDR Officer, Vice President

Feedback Enhanced Learning and Teaching Steering Committee (FELT): HDR Officer,  
Coursework Officer

Student Survey Working Group: HDR Officer, Coursework Officer

Technology Enhanced Learning Group: Coursework Officer

Naming Committee: Vice President, General Secretary

Kambri Committee: Vice President

Campus Planning Committee: General Secretary

Childcare Liaison Committee: Parents and Carers Officer

Environment Management Planning Committee: General Secretary

Kambri Reference Group: Vice President

Eve: SSAF Committee is up and coming, and will include members from PARSA

### **1.5.3 ANU Student Services Council – Terms of reference**

Eve: Noted that ANU Thrive has had low uptake and suboptimal outcomes – flagged this as a potential issue in the coming year. ANU Counselling has gaps in their ability to address all student needs

Delephene: ANU Counselling has been hugely useful in her experience, and has been able to address acute need. However, Access and Inclusion has been difficult throughout the year.



Ben: Student Services Council could be a good way to have influence in services throughout the university

#### 1.5.4 Governance review

##### Attachments:

1. Governance Review from EY
2. PARSA Summary Report

Eve: Described the issues around the governance dispute of early 2021, including the mass resignation of board members beforehand, as well as the non-student component of the board and the issues around remuneration of board members and lack of skills within the board.

[REDACTED]

Since most of the board was gone, Eve had to change the constitution to enable a SGM and AGM to occur before the ACNC deadline. The AGM was held on the last day allowable.

Around this time the board attempted to change the disputes policy, which had involved the president choosing a committee of three to resolve internal disputes, while the board wanted board appointments.

The EY report came out in the second semester, with PARSA staff and PRC only receiving the 8 page summary

[REDACTED]

Jane: Noting EY recommendations that include a board as a key part of governance



Eve: Informing incoming PRC that outgoing PRC has not agreed with the recommendations, but that the ANU has included pressure towards a structure that is similar to the old one, with a board.

Ben: ANU wants greater stability and performance above all for PARSA. We also need preparations and policies when crisis arises rather than dealing with it ad hoc. [REDACTED] has indicated that there will be some flexibility on the request for a board

### 1.5.5 [REDACTED]

[REDACTED]

### 1.5.6 Appointment of Eve Walker to be consultant to PARSA until the end of O-Week

Jane: Since the PRC has only half its usual members, and given the significant governance review that PARSA is facing, there have been discussions about engaging Eve Walker, the

previous president, as a consultant regarding governance issues, as well as to assist with ongoing handovers for PRC members

Eleanor: Such an appointment would give the PRC greater institutional knowledge in the reform process – very few current members have been part of the PRC for two terms.

**Motion:** To appoint Eve Walker as a consultant, with 15 hours per week to assist PARSA with governance restructure

**Proposer:** Eleanor

**Seconder:** Delephene

Passed unanimously

## **1.6 Other business**

### **1.6.1 Exec meetings**

Eleanor: Proposed 10am Monday meetings, general assent – need to check with Tristan.

Jane: Asked to have first session on Tuesday 4th

**Meeting closed at 16:24**



**PARSA**  
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*research* students'  
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