



## PARSA Postgraduate Representative Council (PRC)

### Executive Meeting Agenda

**Date:** 9<sup>th</sup> January

**Time:** 12:30pm

**Location:** Online / PARSA Office

#### 1.0 Meeting Open

**Attendees:** Irina Samsonova, Yalan Chen, Tristan Yip, Jacob de Keijzer, Neil Pollock, Sharrada Segeran, Akrti Tyagi

**Apologies:**

**Observers:** Jane Brownbill

#### 1.1 Acknowledgement of Country

#### 1.2 Attendance and apologies

#### 1.3 Call for other business

#### 1.4 Approval of minutes from previous meeting

**Motion:** To accept the minutes of the previous Executive Meeting (20<sup>th</sup> December) as an accurate and true statement of events conditional on following changes:

- Irina's name corrected
- NP's report

**Seconder:** JDK

**Voted for:** AT, IS, NP, SS,

**Result:** Motion Passes

## 2. Reports

### 2.1 President's Report

- Worked on events over the break with Yalan, to get them advertised on the ANU event sites and will go out on college emails later this month. Might get faculty to attend the events as well. Attended Grad Party on the 16<sup>th</sup> of Dec.

### 2.2 Vice President's Report

- Co-president of Association of Postgraduate Students, University of Queensland Union; looking to set up meeting based on availability
- Planning for JAMs



- DVCs meeting follow up actions
- PARSA Cycles next steps – incl recyclery discussion; vouchers/advertising for o-week and incentive for Sharrada's next campaign
- Meeting Tristan and Jane re PARSA-ANUSA next steps scheduled for Friday – update next week.
- Assistance with O-Week where I am needed
- PRC team building activity after the next PRC meeting (Jacob to assist with this)
- Communication with UQ Postgrad Union, looking to set up a meeting. Planning for JAMS, working through strategy document, will reach out to Kieran.

### 2.3 General Secretary's Report

- Prior to break, assisting on comms for Accom Survey and planning events

### 2.4 Equity Officer's Report

- Equity team events coming through. In meetings with the Disabilities Officer, slight concern with Accessibility form. Main job is the PARSA accom survey, 1364 responses. Data analysis – what to include? How to launch it? Event during O-week perhaps? Dolphin Cruise - \$7k for 50 students. Perhaps money better spent on universal hour – perhaps can do a BBQ on the balcony if we can use the BKSS

### 2.5 HDR Officer's Report

- Worked through IT problems (Access to Email)

### 2.6 Coursework Officer's Report

- Has been sick end of 2022, working with reps to organise event plans for O-Week, college rep. trainings (class rep training).

### 2.6 Social Officer's Report

- Organized College Specific Welcomes Coffee in O-Week
- Currently working on Postgraduate Welcome Evening in Manning Clark Hall
- Currently working on O-Week Ice-cream giveaway
- Issue with FOC form not lodging, booking all activities manually with paper FOC form
- Working on collaborating with ANU film group for O-Week Movie, exploring option for Regular PARSA Movie in Kambri Cinema
- Continue working on summer program, working on visiting mount stromolo observatory for a star gazing activity with research school of astronomy and astrophysics
- Working developing international student welcoming content in O-Week
- Working on exploring new places for HDR dinner and PARSA unwind.
- Working PARSA Photo competition

## 3.0 Items for discussion

### 3.1 Exec Meeting Time

**Background:** Sharrada can't make Monday 12:30pm time, requested we investigate an alternative.



**Sponsor:** Jacob / Sharrada

**Action Item:** Jacob to distribute a doodle poll to find the right time, 3pm onwards could work.

### Comments

**Neil:** 12:30pm is most convenient, already blocked calendar.

## 4.0 Other Business

### 4.1 Accom Survey

**Sponsor :** Sharrada

- 1334 responses, great work to everyone. Next steps as below:
  1. Complete Report: 9-15 jan
  2. Window for feedback and edits on the report: 16 jan- 27 jan
  3. Select an ambassador for the campaign based of responses of those happy to be contacted: start from 16 jan- 20 jan, start sessions: 23 jan-27 jan
  4. O-Week Launch of the accom campaign, including a talk on the housing crisis and issuing Demands to the uni alongside pushing the get the petition: 13 feb
  5. Campaign video shoot and editing time: 6-17 feb
  6. Setting up Petition booths: 1 feb-16 feb
  7. Sleep out: 16 feb
  8. Pushing out to local media (inlcuding Canberra times, anu observer, woroni, RiotACT, ABC radio (canberra), HerCanberra (approach and write up): 17 Feb

### Comments

**Jacob:** We might need to review sleep out timing (17<sup>th</sup> Feb), as it'll be a tiring week for a lot of students

### 4.2 O-Week

**Sponsor:** Tristan

- Volunteers, need to get PRC members rostered on for every single event/store.
- O-Week Calendar: everything sitting on PARSA Events Page.
- Yalan managed to get permission for PARSA Info Store on Uni. Ave for everyday of O-Week. FOC form to be approved.

### **Comments:**

**Neil:** We should have a Q&A session during Feb PRC meeting. Have a flyer/set of answers that can be handed out. Jams can incorporate feedback on what PGs want from their union, schedule for after O-Week as that time might be too busy.

**Jane:** As part of our comms and work we've done on unified structure, O-Week is a good time to get feedback from members on what their must-have's for a Postgrad Org. are.

**Jacob:** Perhaps we need to provide a survival pack for volunteers at the stalls just so that they feel supported.



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ANU *postgraduate* &  
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## 5.0 Meeting close and next meeting on 16 Jan