



## PARSA Postgraduate Representative Council (PRC) Executive meeting

**Date: 28.11.22**

**Time: 12:34pm**

**Location: Online**

### 1.0 Meeting Open

#### 1.1 Acknowledgement of Country

#### 1.2 Attendance and apologies

Attending: Tristan Yip (President), Jacob de Keijzer (General Secretary), Irina Samsonova (HDR Officer) Akriti Tyagi (Coursework Officer), Yalan Chen (Social Officer)

Apologies: Sharrada Segeran (Equity Officer), Neil Pollock (Vice-President), Jane Brownbill (Operations)

Observers:

#### 1.3 Call for other business

#### 1.4 Approval of minutes from previous meeting

**Motion:** To accept the minutes of the previous Executive Meeting (21<sup>st</sup> November) as an accurate and true statement of events

Proposed: TY

Seconded: IR

## 2. Reports

### 2.1 President's Report

- 21/11 met with Ian Anderson and Grady, discussed ANUSA conduct. ANU on the same page, also not happy. ANUSA met with ANU on Friday 25/11, potential for a governing council to be set up to oversee merger process. ANU to release letter of intent, which may be something that can be worked with. Will keep exec updated.
- 23/11 met with Jacob about Academic Board, met with Sharrada about Equity Committee. Issue to be brought up in Next week's exec when Jane and Sharrada are present
- 23/11 met with Lisa from ANU Medical Clinic, looks like they don't want to go down the same path of Adelaide University. Next steps to put areas of concern into a written document
- 24/11 caught up with Nigel Palmer, to discuss defunding and engagement with CAPA
- 25/11 sat in at Council of Australian PG AGM. Quite dysfunctional, not many members paying affiliate fees, will be interesting to watch.
- 28/11 sat on two appeals panel meetings.

### 2.2 Vice President's Officer's Report

- Not Present

### 2.3 General Secretary's Report

- Worked with Exec, Dan and Jane on a Press Release. Was waiting until all team is confirmed as their name is on the release before Tristan sends to media. Thinking it is now best to wait until after the PRC meeting on Friday just so entire team can be aligned.
- 23/11 Met with Tristan for a briefing on the Academic Board meeting



- Have reached out to Ruth multiple times on Teams and Email to discuss accessibility for PRC meetings, no response. I have asked Sharrada to help me chase this up. Have also reached out to Mark to discuss how to work with the Environment's Portfolio. He is really under control, so I am happy letting him be quite autonomous, but I would like to catch him to align at some point.
- 24/11 with Tristan and Clair, caught up with Lisa from ANU Clinical Services. Positive meeting took our points on cost and quality of service concerns on point. They are happy to receive recommendations for service requirements from PARSA.
- Caught up with Garth on 25/11, spoke about lots of ways to activate the First Nations' portfolio, he is very well connected and happy to use these connections to bring together some panels. He is very strategic minded, which is important especially when it comes to implementing the RAP, but also beyond this. I said I am happy to assist with the smaller, easy wins, like O-Week events based off the successful event templates from 2022.
- Sent out my first PRC Meeting Agenda on 25/11.

#### 2.4 Equity Officer's Report

- Not Present

#### 2.5 HDR Officer's Report

- 23/11 attend HDRC Meeting, last of the year, agenda for next year. How to promote PHD programs, how to market and get more students. Advertise the rise in stipends, review of all HDR programs, introduce more scholarship. Address fail rates.
- Liaising with Emmanuel Bishet (Swiss Embassy) who wants to make a job seeking app, wants to consult IS and AT on usability.
- Trying to settle all inductions, welcome procedures with the college reps, most have access to emails.

#### 2.6 Coursework Officer's Report

- Not Present

#### 2.7 Social Officer's Report

- 22nd Nov- further developed and reviewed 2023 PARSA events planning.
- 24th Nov- attended ANU O-Week Stakeholder meeting. Will email ANU O-Week team to notify PARSA stall time/ location on university avenue. Will be attending Mini Fair on behalf of PARSA. 3. ANU O-Week Team may apply ground stickers from our stall to our office to help students locating us.
- 24rd Nov, met with Dan to present him with 2023 PARSA events planning, discussed project leaders during O-Week and throughout semester 1 in 2023, proposing Yalan to manage Stalls, Irina/Akrti to manage Cross-College Brunch Catch Ups (TBC), Dan managing individual events booked by officers.
- 24th Nov- meeting with Equity officer, discussed PARSA events from December to June, also requested to join monthly Equity meeting from this date onwards to align with portfolio officers.
- 25th Nov- meeting with Advocacy officer, discussed strategies to promote 2023 PARSA Accommodation Survey.
- 25th Nov- held PARSA/Grad Show event in School of Art and Design, 33 Registered, 13 students turned up. Activated with PARSA banners, show bags and food, all held within proposed budget.



- 26th Nov- created email/print promotion for for Accommodation Survey, sent to Advocacy Officer Clair and Events Manager Dan for review and approval before distribution.
- 26th Nov- I met with CHM College representative Charlene Zheng to offer her ideas around events in O-Weeks and in Semester 1, 2023  
IS: On events for HDR Portfolio, how much budget is left?  
TY:

### 3.0 Items for discussion

#### 3.1 Update on PARSA Cycles

**Background:** Continuation of last week's discussion on steps to address the viability of PARSA Cycles

**Sponsor:** Neil

**Discussion outcome:**

The recyclery has responded, Neil trying to tee up a meeting with them this Friday. They are interested in progressing the discussion. Apart from that, same status as last week (Mia to set up a board meeting, Kieran to present business plan, loan of \$10k to be approved in the PRC agenda)

#### 3.2 PARSA Strategic Plan

**Background:** 2023-2026 Strategic Plan for endorsement of the Exec

**Attachment:** 2023-26 Strategic Plan

**Sponsor:** Jane

**Actions:** Jacob to circulate amongst exec for edits, then to be sent back to Jane.

#### 3.3 Discussion with ANU regarding New Model Negotiations

**Background:** Neil and Tristan met with the ANU last week to discuss options for negotiations for the new PARSA model.

**Sponsor:** Tristan/Neil

**Discussion update:** Positive outcome with Deputy Chancellor meeting. They acknowledged Neil's expertise in mergers, acknowledged difficulty in negotiation. Jane proposed meeting with the Exec and the staff to discuss actions.

### 4.0 Other Business

#### 4.1 PRC Meeting Catering

**Background:** To follow up Neil's request for team bonding after the PRC meeting on Friday, how about we do Pizza?

**Sponsor:** Jacob

Tristan to send card detail to Jacob, Jacob to book.

### 5.0 Meeting close at 1:20 pm and next meeting is 5<sup>th</sup> December