



PARSA Postgraduate Representative Council (PRC)

Executive meeting

Date: 13/02/2023

Time: 12.38 pm

Location: Online/PARSA Office

1.0 Meeting Open

1.1 Acknowledgement of Country

1.2 Attendance and apologies

Attendance: Tristan, Irina, Akrti, Yalan

Apologies: Sharrada, Neil, Jacob

Observer: Jane

1.3 Approval of minutes from previous meeting

Motion: To accept the minutes of the previous Executive Meeting as an accurate and true statement of events

Proposed: Tristan, seconded Yalan

Voted: TY, IS, YC, AT

Motion: Passed unanimously

Minutes of 30/01-23 - UNAPPROVED: Yalan proposed amendments to the last meeting's minutes (details sent to Jacob, Tristan, and Neil). It was decided to defer approval of the minutes until the next Exec meeting. - **DEFERRED**

1.4 Call for other business:

2. Reports

2.1 President's report

- attended meeting with Yalan to discuss preparation to the panel discussion on the Future of ANU symposium. Gave tips and feedback.
- attended appeals on Tuesday and 2 on Thursday.
- chat with Ruth (with Jane). Talked about Ruth's plan about advocacy and about her proposal of the subcommittee.
- attended the meeting with Ann and Irina – update on program control and future of SUAW, raised Ruth's accessibility campaign.
- Eweha and Law Society – on class reps. Asked to help with student sign ups and promotion
- PRC meeting on Friday.
- Monday – gave commencement address on the Commencement event.

2.2 Vice-President's Report

n/a

2.3 General Secretary's Report

n/a

2.4 Equity Officer's Report

n/a

2.5 HDR Officer's Report

8/02/23 – attended Future of Education in ANU symposium hosted by Grady. They talked about Graduate Attributes. Apparently ANUSA was closely consulted about this as these are proposed Undergrad outcomes. PARSA was not consulted.

9/02/23 – Co-chaired Education committee meeting. Discussed Class representative training and O-week. CW College reps were told to email their College's points of contact and tell them that PARSA is running this program.

10/02/23 – me and Tristan met Ann Evans. Talked about the future of SUAW, Disabilities and accessibilities campaign of Ruth, and updated her on merging with ANUSA.

10/02/23 – attend the meeting with staff meeting.



10/02/23 – attended and took minutes of the PRC meeting

2.6 Coursework Officer's Report

- chaired EC meeting with Irina
- contact with College reps about O-Week and class reps training.
- in touch with CAP about videos about class reps training

Question from Tristan: Class rep training – how is it going and what is the timeline?

Akrti: Response from CoL. They hope to meet us soon. response from CASS and CAP. They didn't specify the time – we are settling this and asked for meetings.

Tristan: Encouraged to send PARSA emails to increase class reps sign ups via College emailing lists.

Akrti: I will draft and send it to Tristan by tomorrow night.

2.7 Social Officer's Report

Social officer report 13/2

- Delivered 5 minutes talk in Future of Education Symposium hosted by Deputy Vice Chancellor of Academic. Spoke about challenges students especially young international students face during transition period to University and gave suggestions to academics to help ease this process. Suggested university to care for students holistically. I also spoke about challenges mature age postgraduate student faces during transition to University such as work and life balance issue and supports required to better this process.
- Presented O-Week Brief in PRC meeting. Attended PRC dinner after PRC meeting.
- Held first PARSA Unwind on Saturday 11/2. Quality improved diet to healthier option with sandwich wraps, fruits, cheese and non-alcoholic drinks. Positive feedback from students. Vidhu volunteered with me. Allocated Humanitix login to Vidhu. Photo sent to Dan for marketing.
- Ordered placed in Badger & Co for Meet and Chill on 13th of Feb.
- Judged Photo Competition Winners with Dan and Neil. Four winners have been selected. Details sent to Dan for publishing the result in O-Week. Currently preparing for prizes for the winners and participants.
- Chased PARSA O-Week Welcome Bag stock order. Stock arrived. Engaged PRC team to complete packing Welcome Pack over the weekend. Excellent contribution from Alley,

Owen, Rubab and Claudia for their hard work composing the welcome bag. Alley is also allocated as the leader to take charge of PARSA office stocks for distribution for PARSA stall. Once stock runs out, Alley will organise juice or chocolate as freebie for PARSA stall. The aim is to achieve Zero stock level post week 1.

- Had meeting with Neil, Dan and Tristan regarding Postgraduate Welcome Night running sheeting as well as planning. Continue with planning as this week's priority task. Engaged PRC team as volunteers to assist the welcome night venue set up.
- Held meeting to link Haiwen with ANUSA, clarified market day BBQ arrangements. Haiwen is now allocated as the leader for BBQ and actively planning with several PRC volunteers. PARSA marquee is allowed to be set up near the BBQ. Requested Dan to promote BBQ event.
- Confirmed Musician Booking for Postgraduate Welcome Night.
- Potentially working on collaborating with 'Science, Art & Film' in National Film and Sound Achieve for five upcoming activities with Dr Anne-Sophie Jurgens (Pop Entertainment Studies).
- Organised PARSA presenters to International student information session on Thursday of O-Week.
- PARSA star gazing trip was successfully held on 6th Feb. Great positive feedback. The tour offered by ANU School of Astrophysics and Astronomy was very informative. We were able to gaze stars with Mount Stromlo outreach telescopes in the observatory dome. Photo taken with consent and sent to Dan.
- Accepted invitation to Orientation and Transition Committee starting from May, 2023 by Sarah Walker (Manager of Engagement and Success).
- Uploaded and Email all PRC O-Week events and calendar on behalf of Dan.

3.0 Items for discussion

3.1 Equity portfolio structure

Sponsor: No Sharrada in the room.

Background: discussion of the way Equity Portfolio is run. Support rather than control to Equity portfolio officers. If officers are working only within their team this limits their reach and working abilities.

We need to hear Sharrada's opinion.



Sharrada's unavailability on Monday Exec Meeting time – should we consider now to put Owen instead of her?

Decision: Tristan to reach out to Sharrada and Owen about him being a delegate for Sharrada.

For discussion: postponed to the next meeting.

3.2 Postgraduate program control group

Sponsor: Tristan

Background: meeting postponed until Friday and Neil is not present

Tristan and his team submitted document on Friday and heard nothing back yet. Still waiting. Not sure what will be discussed during the next meeting and what is the reaction to his feedback on the proposed timeline

Jane's comment: The delay is concerning – very unproductive work of the group with all delays and postponed meetings. We have so little time and with all delays the decision and work of the group will be way too rushed. **Tristan to raise this on the next meeting of the group.**

For information.

3.3 Ruth's subcommittee

Sponsor: Tristan

Background: last PRC and last Exec Meeting we discussed what to do with her campaign. She wants to set up a committee.

Jane's insight: Steering group is too many people and 1 a month meetings. Way to much workload and some people will not be available.

Brainstorm: have a smaller group and ask them to report on their work regularly and make it only Clair, Claudia, Ruth and Akrti? Maybe also Neil and Mark, if they agree.

Decision: Tristan proposes approval of the steering group. Yalan seconded.

Voted yes. – WHO VOTED? NEED LIST OF ALL VOTES

Actions:

⇒ Tristan to send in Ruth's proposal FYI and notify Sharrada about this steering group.



3.4 O-Week

Sponsor: Tristan

3.4.1 VR Event of Zhangcheng is cancelled – no venue, no advertising.
Execs to meet him and talk to him about his conduct.

Decision: Yalan will speak to Irina and Akrti about this and then to talk to Zhangcheng about the event that didn't happen to see what is happening to him and why does his event failed and why he does not help out with the O-Week while everyone is helping out.

3.4.2 T-shirts: where are they?
Arriving today or tomorrow. All is accounted for.

3.4.3 PARSA Volunteers to events: we need to tell all the PRC members that if they are coming along then they are volunteering on that event by helping out those responsible to run them.

3.4.4 Friday welcome Night

- Gath to do the Acknowledgement on the Friday welcome Night, if he is happy to.
- PRC volunteers to be informed of their duties.
- Tips and strategies for Tristan's presidential address: raise awareness of the importance of PARSA and express frustration about our defunding.
- Presents for the guest speakers: to be given after their speeches.

Yalan's proposal of the Welcome Night:

- Garth (First Nation Officer): Opening of the event, Acknowledgement of Country, hand over microphone to Vice-President Neil.
- Neil (Vice President) to Welcome VC, our VIP guest Grady and Jame, gives Vice President Speech, Hand over microphone to VC Brian to speak.
- VC Brian to speak.
- Tristan (President) to thank VC to speak, and gives president speech.
- Yalan (Social Officer) thank Tristan and Introduce student musician from school of music and their special piece performance 'autumn leaves'
- Musician to perform 3 minutes only.
- Yalan (Social Officer) to thank the musician and close the event. Yalan ask the musician to resume background contemporary Jazz.

Neil has a different design – **Neil to be consulted by Yalan** and confirmation of the program is to be acquired.

Tristan approves Yalan's program proposal.



4.0 Other Business

4.1 Akrti: unavailable for PVC ED and DVC-A. Requests to nominate a delegate instead of her.

To be decided.

5.0 Meeting close and next meeting

1.36 pm