



PARSA Postgraduate Representative Council (PRC)

Education Committee 5

Date: Friday, 12 August 2022

Time: 1pm

Location: PARSA Boardroom and on Zoom

Part 1 Procedural Items

1 Attendance and apologies

Attending: Tristan Yip (Chair), Gunjan Dixit, Moon Lajawn, Siddharth Mittal, Yalan Chen, Akrti Tyagi, Zhangcheng Qiang

Apologies: Ruonan Chen, Yalan Chen, Upasana Pathak, Oass Yaduvanshi

To note: Tristan was the chair and Gunjan took the minutes for this meeting.

2 Minutes and Matters Arising

2.1 Minutes

Motion: that the Committee accept the Minutes of the College Education Committee held on 20 July as a true and accurate record.

Attachment: EC 4/2022 Minutes

Passed unanimously.

2.2 Call for other business

2.3 Update on action items

- *Jiayi to explore options for holding a careers fair later this year-* Jiayi looked into it, it seems students are still confused about their work rights and about time limitation. The colleges suggested students can look the career hub for opportunities but there isn't much that they can offer. Jiayi would like to put Academic integrity issue before the Careers fair for now and suggested to put some documents on the wattle site to raise the awareness or link to resources. Siddharth also pointed out issues of Academic misconduct in course COMP64002. Tristan: It is the role of the university (and not us) to deal with issues regarding Academic integrity but happy to meet the CECS convenor to discuss further/ collaborate.



- *Gunjan to look at logistics necessary to set-up and advertise a conference-style HDR event-*
TedX event (item 4.2)
- *Oass to fix a date for Shukla's legacy event, the CoS painting session*
Haven't heard anything yet.

Part 2 Reports

3 Reports – for information and discussion

3.1 HDR Officer's Report

Attended monthly catchup Dean HDR and raised the concern that there is no formal Careers portal to list all opportunities. ANU Careers Hub is not updated frequently with only CECS and CoL offers. They mentioned about the PRES (Postgraduate Research Experience) survey that will be conducted in October.

Attended student consultative committee meeting with student reps, Dean HDR told that stipend rates will be increased in near future (still modeling the exact numbers). Tristan and I attended panel meeting on Academic integrity and there will be some updates coming in that area soon.

3.2 Coursework Officer's Report

See report PRC 8. Met with DVC-A (Grady) and others for Exam working group and she updated all the exams from 2023 Sem 2 will be in-person. They are strengthening academic integrity measures and encouraging convenors to use proctorio and other methods. They are getting rid of time-zone adjustments for international students. Also, they're looking at removing mid-term examinations.

Attended TLDC 4 on 21st July, MyTimetable has been pretty successful, the committee received some feedback on the lack of the ability to see who's on the tutorial group that students are allocated to due to safety concerns.

Attended CoL coffee brunch with Moon. Also worked on PARSA stalls. Regarding Class representative handbooks, they have been approved by the colleges. There's a poster on our website and it's been given to colleges to distribute. All set for Class representative meeting.

Been in talks with Dean of Academic Quality with regards to the class representative policy and procedure which is set for review at the end of this year. Provided some feedback to tweak certain wordings. Some talks around introducing program representative instead of class representatives which might encourage more postgrads to involve. Also attended graduation working group meeting, it's gonna be really big event with more than 10,000 attendees on fellows oval.

3.3 Reports and Issues Raised by College Representatives

College of Asia and the Pacific (CAP) -

Akriti: Won't be able to attend the next CAP meeting because of Class representative training. Had HDR training session with RRU, there will be another session (faculty-oriented) regarding the language people use on daily basis to sensitize SASH related issues.

Planning to do a K-pop night for CAP students (both coursework and HDR).

Regarding coffee catchups-



Regarding coffee catchups- Lot of colleges are willing to collaborate and its taking some time but Laurie is working on it. Some colleges have Tuesday as no go zone and that's hard to match up. We don't have anyone from CHM, could ask Sharadda for her involvement.

College of Business and Economics (CBE) -

Siddharth: Meetings around course changes and introduction of new courses, the next meeting is late August. Attended CBE welcome event. Open for Coffee catch-ups. Looking for event ideas for mid-term break.

Tristan pointed we have coursework SUAW.

College of Engineering and Computer Sciences (CECS) -

Zhangcheng: Student from Tasmania has unique arrangement as he would be visiting ANU for one week every month and would like short-term accommodation. Tristan mentioned they can apply for accommodation grants and advised to reach out to student assistance team.

Zhangcheng asked if there's CECS specific induction this year. Gunjan mentioned that there will be HDR induction week and colleges will have three days to conduct their own sessions. Its upto individual officers to host college specific events

Jiayi: Last CECS education committee was canceled, the next meeting is on Sept 3rd. Attended School of Engineering Curriculum development committee, discussed about enrollment of courses for School of engineering and some positive feedback on myTimetable. Some students reflect that CECS student service is too slow when dropping/enrolling for a course. Siddharth and Zhangcheng received similar concerns from students.

College of Law (CoL) -

Moon: Attended CoL brunch. Collaborating with Yalan for an event at National Gallery and Akriti and other colleges for joint events and coffee catchups.

College of Arts and Social Sciences (CASS) -

Yalan: Went to the international student afternoon tea and promoted the shut up and write program. CASS student experience will promote it too.

International student experience Dean Beatrice has further invited me to another meeting in next few weeks to discuss how we can support international students in CASS. Have raised to them about increasing international student's knowledge and exposure to First Nation history and culture. There is a possibility to collaborate programs from PARSA to support international students with CASS student experience.

CASS student experience will explore time management course via Academic Skills in responding to the 30% extension rate request last semester (Confidential Data).

CASS Trip to National Museum of Australia 21ST of August has been approved, collaborating with COS for this event.



Part 3 Items for Discussion/Noting

4.1 Alternate for the HDR Officer at HDRC 4 – for decision

To find an alternate to attend in place of the HDR Officer at HDRC 4 on Wednesday, 17 August.

Gunjan has a tutoring session and isn't available to attend the meeting. Zhangcheng kindly agreed to attend on her behalf.

4.2 TedX Conference – for discussion

To discuss the possibility of holding a conference in collaboration with TedX later this year and note that this will be a large undertaking to plan and execute with significant input from all representatives required.

It will be a large event and we'll need lot of volunteers to organize. Moon asked for the timeline and further details. Tristan and Gunjan to speak to Laurie to get the logistics. Tristan mentioned two aspects to consider: first if Laurie is able to organize everything in the given amount of time and second whether we have enough volunteers to work for it.

4.3 Class Representative Training – for noting

To note the responsibilities of College Representatives (particularly in the Coursework portfolio) in relation to the upcoming Class Representative training sessions.

Attachment: Class Representative Training Powerpoint Template

Tristan shared the powerpoint and asked for inputs if any. Also invited Zhangcheng to attend if he's available. Zhangcheng pointed that for this semester, final survey will be delivered from central service rather than class reps. Tristan explained the difference and the importance of feedback provided by class representatives directly to the convenors.

4.4 Feedback on the College Representative Role Description – for discussion and decision

To discuss the proposed College Representative Role Description for next election and whether any changes should be made to reflect the work of College Representatives.

Attachment: Draft College Representative Role Description

Tristan explained the changes for people standing in the next elections. Also, Tristan spoke to Jane to raise the hours for college officers (2 days/14 hours in a month) to be reflected in the new role descriptions.

4.5 Elections Lock Down Policy – for noting

To note the upcoming opening of calls for nominations for PARSA's general election on 22 August and remind members seeking re-election or election to a new position of the provisions of the Elections Lock Down policy.

Attachment: Elections Lock Down Policy



Tristan explained the lockdown policy for people standing in the next election. People who aren't standing for elections might have to take up some extra work for other officers as they won't be allowed to attend any meetings during the election period.

Any Other Issues/Forward Agenda Items

5.1 HDR Inductions

Gunjan briefed about PARSA session on Monday 5th September and asked other reps to help out/represent colleges if they're available. Tristan will be helping and will do an introduction which will be followed by Trivia. Also, an informal networking session (HDR Mixer) at Badger at 5:30 pm. Everyone is welcome to attend.

Next meeting: TBC by DoodlePoll