



PARSA Postgraduate Representative Council (PRC)

Education Committee 2

Date: Friday, 17 June 2022

Time: 4:10pm

Location: PARSA Boardroom and on Zoom

Part 1 Procedural Items

1 Attendance and apologies

Attending: Gunjan Dixit (Chair), Tristan Yip, Ruonan Chen, Zhangcheng Qiang, Moon Lajawn, Shukla Promite, Yalan Chen, Oass Yaduvanshi, Upasana Pathak

Apologies: Akrti Tyagi, Siddharth Mittal, Jiayi Shen

2 Minutes and Matters Arising

2.1 Minutes

The Committee accepted the Minutes of the College Education Committee held on 11 May as a true and accurate record of proceedings.

Attachment: EC 2/2022 Minutes

2.2 Call for other business

No other business was called for, although reports included lengthy discussion on planned events.

2.3 Update on action items

- Jiayi to explore options for holding a careers fair later this year – Not in attendance to comment on.
- Tristan to arrange volunteers for the Study Groups Working Group to meet at some point to explore feasibility and begin planning – Done, Working Group has produced a report with costings.
- Gunjan to look at logistics necessary to set-up and advertise a conference-style HDR event – On hold.



Part 2 Reports

3 Reports – for information and discussion

3.1 HDR Officer's Report

Has been in talks with the Dean HDR. In last meeting of HDRC discussed mandatory bystander training modules, and how to enforce these as a compulsory requirement of enrolment. Also looking at oral (*viva voce*) examination format for thesis presentations and making this a bigger part of PhD process – ANU will be releasing a paper on policies to regulate oral presentations soon. Planned changes to intake of HDR students (linked to research income and expertise) and increasing HDR intake post-COVID. Upgrade to research integrity exam questions – a module taken at beginning of research project – which Gunjan is being asked to look over and give feedback on. Review into PhD programs at each College underway – have completed CAP and one other College. Two or three events organised in June or July. Planned photo competition – Shukla and Oass volunteered to help on the judging panel. Feasibility of HDR-specific monthly afternoon teas – first session has been organised for 31st June.

Action item: Gunjan to email photo competition volunteers to give details on judging.

3.2 Coursework Officer's Report

See report to PRC 7. Also gave feedback to AQAC on Special Considerations Working Group recommendations.

3.3 Reports and Issues Raised by College Representatives

Committee to receive a report from College Representatives:

College of Arts and Social Sciences (CASS) – Yalan attended the College Education Committee meeting – noted that around 30% of students are requesting extensions for assignments, and College is looking to implement CASS-specific strategies to help students with time management and planning for assessments. Discussed event ideas with Tristan for O-Week next semester to help with this (at this point is only CASS-specific, but open to other Colleges if necessary – perhaps week 2). Planning events in relation to art and music for next semester.

Ruonan will be hosting an in-door bouldering event this Sunday for CASS students and invited Committee members to attend as the event is not yet sold out. Interested in ski trip idea if it is viable, happy to conduct in conjunction with other College officers.

College of Asia and the Pacific (CAP) – Akrti was not available to give her report.

College of Business and Economics (CBE) – Siddharth was not available to give his report.



College of Engineering and Computer Sciences (CECS) – Zhangcheng and Jiayi are organising a museum trip to Questacon – asked about any existing connections with a transportation company, noted that this not far away enough to clearly warrant a coach service. Also discussed next HDR Induction round, which will run in September next semester.

College of Health and Medicine (CHM) – Upasana was approached by members of the John Curtin School of Medical Research to fund a BrainTeaser event running in August – usually handled by the HDR College representative (currently vacant) but currently handling it, will be contributing funding. Approached by Medical School Society members, who are working on a doctor-led initiative to advocate on refugee rights (via in-person events), also supporting children and toddlers in Paediatrics at Canberra Hospital – looking at funding, unsure if this would fall under SEEF or CHM budget. Looking at ski or snowfields-sightseeing trip (or perhaps camping – either way will need more discussion on logistics + viability), or a night out at Kingpin in Civic. Happy to look at collaborating with other Colleges on this – CASS and CoS expressed interest. Possibly an ice-skating trip instead.

College of Law (CoL) – Moon attended the College Education Committee. Discussed (see CEC agenda). Also met with College of Law Marketing team to collaborate on CoL event program for O-Week, including a High Court trip. Follow-up meeting with them on 27 June. Also discussing College of Law brunch event with marketing team for Bush Week.

College of Science (CoS) – Shukla is organising a painting by numbers event – just needs to fix an event date during O-Week. Will be giving a talk as PARSA's representative at John Curtin Research School on 28th June.

Action item: Shukla to fix a date during O-Week for the CoS painting event.

Oass attended TELRG meeting 4, which discussed Moodle upgrade and exam format (defended online exams). Also expressed interest in talking about painting by numbers with Shukla.

Part 3 Items for Discussion/Noting

4.1 Expectations on participation – for noting

The co-Chairs reiterated that, where members have signed up to participate in activities, events, and working groups within PARSA, they are expected to meaningfully contribute, and complete work assigned to them or promised to be completed. The co-Chairs also asked that members fill out budget forms where they have planned events, as this is the bare minimum required to run an event.

4.2 Draft Class Representative Handbook – for noting and discussion

The Committee noted the draft handbook wording and the concept design provided. Tristan also clarified that it was possible for representatives to sit in on meetings between the



College faculty and class representatives, which will ideally be run at least once each semester.

4.3 Report on Coursework Study Groups – for noting and decision

The Committee noted the report and the request for budgetary contribution from each College. It was clarified that catering could be provided by the Kambri Bakery at relatively short notice, and that facilitation would initially be provided by Ben (Shut Up and Write coordinator) with reassessment of this model during the semester break.

Motion: to approve expenditure from each College budget as detailed in the report to organise coursework Shut Up and Write sessions for next semester.

Proposed: Tristan

The motion passed unanimously

Action item: Tristan to arrange session dates to begin in week 4 and work with PARSA's marketing team to encourage sign-ups.

4.4 Learning and Teaching Strategy Workshop dates – for noting

The Committee noted the remaining workshop dates for the week ending 24 June.

4.5 Joint TLDC Meeting date – for noting

The Committee noted the joint TLDC meeting on 22 September 2022 and the invite for Committee members to attend.

Any Other Issues/Forward Agenda Items

Next meeting: TBC, will be confirmed via DoodlePoll.

Meeting closed at 5:10pm