

PARSA 2016

Annual General Meeting

Minutes

Date:	27/5/16
Time:	3:15 PM
Place:	Weston Theatre, Crawford Building, ANU

Attendees:	24 members of the Association were present, including 12 members of the PRC

Item	Description
1. Welcome to country and introduction/ housekeeping	Chris Wilson read the Welcome to Country, introduced himself, the executive committee, PRC members, and staff that were present.
2. Rules	Chris Orchard explained how the meeting would run. This included an explanation of the adoption of ANUSA's Standing Orders, which were passed at the previous PRC meeting and made available before the meeting on the website, and in hard-copy form at the meeting. He said that PARSA-specific Standing Orders would be presented and passed at a future PRC meeting, and that if there were to be a conflict between standing orders and the PARSA constitution, the rules outlined in the constitution would overrule the standing orders.
3. Acceptance of Minutes from previous AGM	Moved: Chris Wilson Seconded: Isobel Smith Passed with one abstention

4. Reports

The President and Treasurer summarised the President's Report, the Treasurer's Report, the Budget and the Financial and Audit Report for year ending Dec 31 2015. These are available on the PARSA website:
<http://parsa.anu.edu.au/resources/>

Moved: Chris Wilson
Seconded: Sarah Ellis

Passed

- In favour: 20
- Opposed: 1
- Abstentions: 3

Discussion points

- 1) CHL and PARSA's involvement in supporting students
 - a) Discussion: The President outlined what PARSA had done to support students
 - b) Outcome: Alyssa Shaw agreed to meet with CHL students to discuss what further action PARSA could take to support CHL students.

- 2) Staffing and financial matters
 - a) Discussion: Issues were raised by members over staff salaries, who was in current roles, and financial control measures
 - b) Outcome: Chris Wilson explained various points outlined in the Treasurer's report and the Budget, and a question concerning why the debit card had exceeded it's \$2000 financial control limited was referred to the PRC to be explained at a later day (see Appendix 1)

- 3) On-campus childcare
 - a) Discussion: A question was asked by membership about what was being done to increase childcare placements
 - b) Outcome: An explanation was given by Alyssa Shaw that ANUSA/PARSA have worked to increase childcare placements, but have not been able to do for international staff/students.

Proposed resolution		
	Moved by	Passed
<p>Walker Review</p> <ol style="list-style-type: none"> 1) Chris Wilson – explained the report by the ANU Council, which called on PARSAs to change its election rules to elect a postgraduate to the Council separately, rather than the President automatically filling the position 2) Questions from the audience, opposing Council’s proposal 	<p>Moved: Chris Wilson Seconded: Isobel Smith</p> <p>For 0 Against: 19 Abstain: 5</p>	<p>Did not pass</p>
<p>Constitutional Changes</p> <ol style="list-style-type: none"> 1) Chris Orchard explained the proposed changes to the Constitution 2) A number of questions were taken from membership about various amendments 3) A vote was held to approve all changes except those in Section 27, which refer to remuneration for elected officer 	<p>Moved: Chris Orchard Seconded: Isobel Smith</p> <p>For: 19 Against: 0 Abstain: 1</p>	<p>Passed</p>

Other business	<p>Chris Orchard explained the changes that would be taking place at the next election and that the nominal date of the Annual General Election will take place on 15 August, 2016.</p> <p>A member raised concerns about continuity of financial controls by maintaining a Financial Controller. Chris Wilson said that this had been maintained as there was a temporary employee in place until the newly hired Financial Controller takes up the role in July</p>
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	A member raised concerns about who had been the Administrator for the past few months. Chris Orchard apologised for the oversight in appointing an Administrator, and said that the General Manager had been acting in the role and had been officially appointed at the last meeting.
Meeting close	The meeting closed at 6pm

Minute taker:	Mike Heffron - Administrator
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Signed:	
Name:	
Date:	